





**Terms & Conditions:**

- Client requested work or change orders beyond the original project scope will be quoted for client approval and billed additionally.
- Proposal includes 2 rounds of client-approved revisions. Additional client requested revisions will be billed at \$150/hr.
- The above proposal DOES NOT INCLUDE the following: media buying, printing, photography, stock photography, pre-press materials, shipping & handling charges, and sales tax. If applicable, these third party costs will be billed accordingly.
- Payment Terms: Client agrees to pay Cowley Associates in accordance with the terms specified in this estimate. Balances due are payable upon receipt of invoice. We reserve the right to refuse completion or delivery of work until past due balances are paid.
- A Down Payment of **\$ 490.00** is due upon signed approval, with the balance billed at project completion.

DEVELOPMENT FEES:	<u>\$981.00</u>
DOWN PAYMENT (due at outset of project):	<u>\$490.00</u>
PROJECT BALANCE (to be billed):	<u>\$491.00</u>

I approve all terms and conditions listed above:

**Signature:**

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**Date:**